



FY25 MIIA Automated Risk Management Grant Application

MIIA is excited to announce our Annual Risk Management Grant for FY25. This marks our 23rd year of providing members with resources and financial support in pursuit of important risk management and loss control initiatives. With funding of \$1 million dollars, we strive to support a culture of safety and proactive risk management efforts across our membership.

Our focus remains on helping members mitigate the impact of evolving weather patterns and emerging cybersecurity challenges. These evolving weather patterns result in an increase in convective storms with high winds, heavy rainfall, and flooding creating tremendous risk of loss to building and water and sewer infrastructure. Under the Property and General Liability grants sections, there are specific opportunities to help mitigate the risk of loss in these areas. There's also a Cyber section that outlines ways to address cybersecurity challenges.

Bi-weekly grant review approval process begins August 5 and continues until the \$1 million funding allocation is reached.

GROUND RULES

- As in prior years, members must **review grant submissions with their Risk Manager for approval prior to submission.** Risk Manager support is a critical element in this process.
- Members who regularly work with their MIIA Risk Manager to review their loss history and identify and implement sound, proactive risk management strategies in their communities will be given preference in the grant approval process.
- This is a competitive grant program. Consideration will first be given **to high priority areas of program-wide risk, Property/Facilities Management, Water and Sewer Infrastructure and Cybersecurity** and individual focus areas identified on a member's Action or Service Plan.
- In the grant application, articulate how the grant request supports a specific risk management priority as identified by your Safety Committee or as part of your continuing risk efforts.

Deadline for submissions is May 16, 2025 or when grant funding is reached.

GRANT ELIGIBILITY

MIIA members can apply for a grant or grants totaling a maximum of \$10,000 per municipal entity. Total funding for this grant is \$1M.

1. Speak with your MIIA Risk Manager to discuss your grant options.
2. Grant requests must be made under a line of insurance coverage MIIA provides to your municipal entity. The MIIA program and this grant provides resources under MGL Chapter 152. Please note: police and/or fire workers compensation related safety equipment isn't eligible.
3. Grant must be for a service/equipment related to a potential covered loss.
4. Grants can't be retroactive for a completed or in process activity or for equipment previously purchased.
5. Grant funds can only be used to purchase items identified in the grant application. **New in FY25: MIIA will pay all vendors directly.**
6. All grant-eligible estimates and invoices must be from a US-based company. We are unable to pay foreign invoices for grants.
7. Members are not eligible for the same grant received the previous year unless pre-approved by a MIIA Risk Manager. Excluded items include: travel expenses, wages (including overtime), and software annual renewal costs.
8. **MIIA funded portion of grant projects must be completed and invoices with grant benefit statement submitted within 60 days of receipt of grant approval.**

AUTOMATED GRANT SUBMISSION PROCESS

1. Go to www.emiia.org – Click on Quick Link for Grant then click on Grant Application to begin completing the online Risk Management Grant application. (Application must include vendor estimates.)
2. Once application is complete, please make sure you upload vendor estimates; click button to send grant application to Chief Financial Officer and Chief Procurement Officer for signature(s) through online system. You will be automatically notified once these signatures have been added so you can submit your grant application. Click red button to submit grant application.
3. You will receive an email containing a copy of your completed grant. Download and print for your records.
4. Please contact your MIIA Risk Manager or Lin Chabra at 617-838-5941 (cell) / lchabra@mma.org with any questions.

Please note: a grant submission does not guarantee a grant award. As applications are approved, members will receive notice of approval or denial. If awarded, a grant summary detailing how this award benefits your municipal entity must be included with final grant invoice.

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How will this grant be used to continue or enhance your risk management efforts moving forward?

MIIA Member _____

Contact _____ Department _____

Phone _____ Email _____ Date _____

Chief Municipal Officer Signature

Chief Procurement Officer Signature

Date

Date

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FY25 MIIA GRANT APPLICATION

	Amount Requested	Purpose (Item requested)
Property		
Thermography cameras and moisture meters to assist in identifying hidden and remote areas vulnerable to arctic air intrusion.		
Professional thermographic inspections specifically targeting building envelope and hidden and remote areas with insulation deficiencies and other vulnerabilities.		
Water loss prevention and mitigation: water isolation shut-off valves, water loss deployment kits, water flow sensors		
Other specialty heating scenarios: installation of additional heating and or insulation for pipe freeze up prevention (Example: additional heating units for vestibules, foyers, electric baseboards, Modine heaters, fan coil units, draft curtains, etc.)		
Insulation upgrades – wet and dry sprinkler systems, plumbing penetrations, envelope vulnerabilities, and any other building deficiencies. (Example: closets, crawl spaces, attics, foyers, vestibules, etc.)		
Boiler room upgrades – CO detectors, shut-off valves, pressure relief valve replacement, external shut-off switches along with service upgrades to sump pumps.		
Unit ventilator inspection, maintenance, testing and upgrades by a contractor		
Detailed roof inspection by roofing expert or drone inspection vendor. May include thermographic evaluation. Requires submission of final report of findings.		
Enhanced Dry System Sprinkler (EDSS) Inspection – third-party vendor must identify pipe sloping, map concerned locations and low-point draining, etc. Please refer to MIIA's EDSS Inspection Guidelines.		
Facilities management preventative maintenance software. (Example: Operation Hero, Master Library, Brightly, FMX, etc.)		
Facilities management training		
HVAC evaluation – maintenance and quality control testing and evaluation of HVAC controls and equipment by a qualified contractor		
Preventive maintenance waterline inspection and replacement by a licensed plumber.		
Property loss prevention equipment: flammable storage cabinets, flammable rag disposal containers, grated ceiling vents, lightning mitigation, moisture meters, low and high temperature alarms, sprinkler cages, etc.		
Cyber		
Cyber risk prevention – assessments, social engineering training, multi-factor authentication (initial installation only), software patches, software backup, endpoint detection and response (EDR) and behavior-based malware and governance software		
General Liability		
Certified Playground Safety Inspector (CPSI) certification		
Sewer maintenance program related equipment and service		

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	Amount Requested	Purpose (Item requested)
Automobile		
Backup cameras		
Dump body alarm indicators		
Fleet maintenance software		
GPS tracking software		
Height detection sensors		
Law Enforcement Liability		
Cameras: body, dash & CCTV (Must have supporting policy to qualify.)		
Law enforcement scenarios simulator		
Public Officials and School Board Liability		
School board liability training and programs		
Leadership Training Matters Program		
MCAD courses for EEO professionals: series of train-the-trainer courses		
Workers Compensation		
Bucket truck – self-rescue or bail-out kit (ANSI Z359.4 – 2013) †		
Chainsaw kit with duffle bag – helmet, chaps, gloves and vest (meet applicable ANSI Standards) and first aid /trauma kits		
Communication equipment for forestry and DPW		
Confined space entry equipment – tripod/rescue, multi-gas monitor, calibration kit, blower, guardrails†		
Eye protection (ANSI Z87.1 2020) maximum award \$500		
Ladders (Applicable ANSI standard to type of ladder)		
Lockout/Tagout kits†		
Personal fall protection equipment (ANSI Z359) with system components compatible within manufacturer		
QBS behavioral safety (de-escalation strategies targeting assaults, bites, etc.)		
Rooftop guardrail system (permanent or portable) – meet applicable OSHA 29 CFR 1910/1926†		
Safety equipment: manual material handling devices (carts, dollies), hot sticks, hydraulic lift gates, manhole cover lifts, multi-gas meters, personal voltage detector, etc.		
Slip-resistant and/or anti-fatigue mats		
Trench shoring, shields or boxes with applicable tabulated data (RPE stamped)†		
Work zone safety: trailer, cones, measuring wheel, signs, sign stands (does not include message boards)		

† Must submit standard operating procedure/policy (SOP) and provide proof of training

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06/2024

