

INITIAL AUDIT CHECKLIST: BUILDING INTERIOR FOR SLIP, TRIP, AND FALL PREVENTION

School: _____ **Address:** _____ **Date:** _____

Instructions and Notes: This checklist is for Custodial Supervisors or Facility Managers to determine if there are building features in place or need to be in place to prevent STF hazards inside the building.

1. The inspection criteria can be modified for your schools and work practices. You may want to complete a sheet per space.
2. There are companion checklists to benchmark work practices and operations, including requirements for supplies, equipment, maintenance, work practices, and training.
3. Slip resistance referred to below refers to “high traction”.

BUILDING ENTRANCES	YES	NO	N/A	ACTION
Entranceway floors are slip resistant				
Carpet tile/walk-off tile is used in vestibules				
Appropriately sized, 12 - 15 feet (CRI) carpet matting (runner) is used on hard surface entrance floors				
Mat backings are NFSI Certified as High-Traction				
INDOOR WALKWAYS	YES	NO	N/A	ACTION
Walkways are properly sloped (drained) to eliminate pooling of water				
Mats, gratings, or other flooring (e.g., low-profile self-gripping type absorbent mats) in high-risk areas are used wherever water or spills are likely.				policy
STEPS AND STAIRS	YES	NO	N/A	ACTION
Steps are of uniform height and do not vary by more than 3/8” between each step				
Stair treads are of adequate width and depth				
Handrails are provided on at least one side of the stairway (Check regs)				
Handrails are installed in accordance with ADA requirements				
Stair landings, steps, and step nosing’s have a slip resistant surface				
Stairways and landings have adequate lighting to prevent STF				
Step nosing’s are of a contrasting color to that of the tread				
Doors do not open over stairways, steps, or single steps				
RAMPS:	YES	NO	N/A	ACTION
Ramps have a slip resistant (High-Traction) surface				
Ramp slope does not exceed 1:12 (5%)				
Painted ramps contain an appropriate aggregate additive or texture to enhance traction when wet				
Ramps are equipped with handrails and/or guardrails				
Ramps are properly color coded (LR – check this requirement out)				
Doors do not open over ramps				
Handrails are installed in accordance with ADA requirements				

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RESTROOMS	YES	NO	N/A	ACTION
Flooring has a slip resistant surface				
Paper towel dispenser is located over sinks to prevent dripping of water				
Hand dryers are located close to sinks whenever possible to prevent dripping of water				
FLOOR CLEANING/SPILL CONTROL	YES	NO	N/A	ACTION
Floors that require additional maintenance with a slip resistant finish or complete replacement have been identified				
MATS AND GRATES	YES	NO	N/A	ACTION
Mats, grates, or carpet walk-off tile are utilized to control migration of soil and liquids at all building entrances or other high slip risk locations				
Entrance Mats comply with the NFSI B101.6 standard				
Floor Mats are High Traction as tested per NFSI 101C test method				
Existing mats have slip-resistant (High Traction) backing				
Grate openings are small enough so that a shoe heel will not catch				
CONTRAST / VISIBILITY	YES	NO	N/A	ACTION
Contrasting colors are used between walls and flooring to warn of physical hazards and mark obstructions				
Transitions between surfaces are clearly marked				
Mirrors are used to improve sightlines in blind corners				
Carpet design in walkways is of a simple, non-geometric pattern, reducing the chance of distraction				
There is emergency or backup lighting systems				
WARNINGS AND BARRICADES	YES	NO	N/A	ACTION
Caution signs are at least 28" tall and visible from 360 degrees				
Walkway elevations measuring ¼" or greater are identified by way of a contrasting-colored marking. Elevations equal to or greater than ½" are beveled.				

Comments:

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Inspected by: _____

Date: _____