

**INITIAL SELF-AUDIT: PARKING LOTS AND OUTDOOR WALKWAYS FOR SLIPS, TRIPS, AND FALLS PREVENTION**

**School:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Instructions:**

1. Use this self-audit to benchmark whether the elements in your hardscape and landscape pose slip, trip, and fall hazards, and if improvements are needed.
2. The companion *Self-Inspection Checklist for Parking Lots and Outdoor Walkways* is designed to be used to follow-up this initial audit to monitor impacts from normal use and weather conditions.

**Notes:**

3. Slip-resistant surfaces referenced below refer to “high traction” surfaces.
4. This form does not include criteria to evaluate:
  - Ramps – see the ADA guidelines (e.g., slope, railings, color coding): <https://www.access-board.gov/ada/guides/chapter-4-ramps-and-curb-ramps/>.
  - Outdoor lighting – OSHA does not provide specific lighting levels, just that it should be adequate to illuminate walkways and parking lots adequately for pedestrians to be able to see where they are going and to see and avoid any STF hazards.

<b>OUTDOOR WALKWAYS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>ACTION</b>
Walkways through hardscape are firm, level, and slip resistant				
Walkways are free of damage (e.g., cracks, holes), or changes in elevation > ¼”				
Walkways are sloped 2% for proper drainage (except for ramps)				
Pedestrian pathways through landscaping are clearly marked				
Only flat, level pavers are used on pedestrian pathways through landscaping				
Drainage downspouts do not discharge water onto walkways				
Manhole covers, trench covers, grates, and other surface hardware are slip resistant and designed so that shoes or rolling equipment will not get caught				
Slight changes in elevation are clearly identifiable				
Guardrails with a height of 42 inches is provided for platforms 4 feet or higher above a lower walkway or the ground.				
Guardrails are provided when walkway is elevated and adjacent to a lower walkway				
Walkways have adequate lighting				
<b>PARKING LOTS AND CURBS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>ACTION</b>
Parking lots are level and free from structural damage (e.g., cracks, holes)				
Painted stripes, curbs, and ramps are slip resistant and contain an appropriate aggregate additive or texture				
Painted surfaces, including wheel stops and speed bumps, are of a contrasting color to that of the adjacent pavement				
Wheel stops are anchored/secured				
Curbs are painted in a contrasting color to that of adjacent walkways				
All painted surfaces (e.g., curbs, stripes, ramps, stumps, bumps) are not faded				
Parking lots have adequate lighting				

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<b>STEPS AND STAIRWAYS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>ACTION</b>
Steps are uniform in height (do not vary by more than 3/8" between steps)				
Stair treads are minimum 22" wide, minimum 9.5" deep, maximum 9.5" high				
Stairways with four or more risers or rising more than 30 inches in height have handrails installed along each unprotected side or edge <sup>1</sup>				
Handrails are properly secured to the sidewall, stable, clean, and smooth				
Stair landings, steps, and step nosing's have a slip resistant surface				
Step nosing's are of a contrasting color to that of the tread				
Unprotected sides and edges of stairway landings have 42-inch guardrails				
Doors do not open over stairways, steps, or single steps				
Stairways and landings have adequate lighting				
<b>EXTERIOR BUILDING ENTRANCES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>ACTION</b>
Rubber scraper matting is used to control migration of soil and liquids				
Scheduled self-inspections are conducted to ensure mats are not buckling, rippling, curling, or have other defects				
Entrance Mats comply with the NFSI B101.6 standard				
Floor Mats are slip-resistant as tested per NFSI 101C test method or are otherwise secured to prevent sliding/migration				
A supply of spare mats and or runners are on hand so that when a mat requires replacement, there is no delay				
A supply of precaution signs for icy conditions is available for all entrances.				
Entrances have adequate lighting.				
<b>CONTRAST / VISIBILITY</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>ACTION</b>
Contrasting colors are used between walls and flooring to warn of physical hazards and mark obstructions				
Transitions between surfaces are clearly marked				

Inspected by: \_\_\_\_\_

Print

Signature

<sup>1</sup> When the top edge of a stair rail system also serves as a handrail, the height of the top edge must be no more than 37 inches nor less than 36 inches from the upper surface of the stair rail to the surface of the tread.

- Installed after March 15, 1991 - must be not less than 36 inches in height.
- Installed before March 15, 1991 - Top edges of stair rail systems used as handrails must not be more than 37 inches high nor less than 36 inches from the upper surface of the stair rail system to the surface of the tread.